



## Shepherd Public Schools

### Posting for Superintendent

The Shepherd Public Schools Board of Education is seeking a qualified Superintendent of Schools to lead the District into the future.

The Shepherd Public Schools district is located in the Village of Shepherd in southern Isabella County in Michigan. The school district is a rural/agricultural community, covers approximately 112 square miles and has a minority population of almost 8%. Most students are transported to school on one of the district's 29 buses. The district is classified as Class B and has an approximate total enrollment of 1,750 students and about 115 certified staff.

The district is about sixty miles north of Lansing and about five miles south of Mt. Pleasant, home of Central Michigan University and Mid-Michigan College. Through a partnership with Mid-Michigan College, Shepherd Public Schools offers an early college opportunity as well as expanded dual enrollment options for high school students.

#### District Data

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|--|--------------------------------------|
| • Enrollment 1750                                    | • Foundation Grant per Pupil \$8,111 |
| • School Buildings 5                                 | • Annual Operating Budget            |
| • Teachers 100                                       | ◦ Revenue \$20,200,000               |
| • Administrators 10                                  | ◦ Expense \$20,400,000               |
| • Directors 5  | • Projected Fund Balance \$3,300,000 |
| • Office Staff 15                                    | • Tax Base (2020 SEV) \$314,174,712  |
| • Paraprofessionals 60                               | • Debt Retirement 7 mills            |
| • Social Workers/Counselors/<br>SAMSHA Counselors 10 |                                      |
| • Other Staff 50                                     |                                      |

#### Shepherd Public Schools District Board of Education

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|----------------------------|----------------------------|
| Brent Curtiss, President   | Rick Judge, Vice-President |
| Tracy Galgoci, Treasurer   | Matt Showalter, Secretary  |
| Gina Gross, Trustee        | Katie Travis, Trustee      |
| Katie Eisenberger, Trustee |                            |

#### **Application Procedure**

The Michigan Association of School Boards (MASB) has the privilege of facilitating the search process. After garnering stakeholder input, the Board of Education will provide a detailed profile of the ideal candidate. The Board has established a base salary range of \$118,000 to \$125,000 for the first year of a 3-year contract. The final negotiated salary and benefits package will be commensurate with the chosen candidate's experience and qualifications.

**After the Candidate Profile is posted**, on or about February 23<sup>rd</sup>, interested candidates should complete and submit an online application found at: <https://masb.myrevelus.com/>. Completed online applications must be submitted no later than 4:00 pm on March 8, 2021. No "hard copy," fax or emailed copies will be accepted. If requested by the candidate, materials will be treated confidentially through the screening process. Candidate names will become public at the time an interview is scheduled.

All questions regarding the search should be directed to Charles Dumas, Consultant, MASB, at 517.526.0439 or [cdumas@masb.org](mailto:cdumas@masb.org). If Mr. Dumas is not readily available, questions may also be directed to Jay Bennett, Assistant Director of Executive Search Services, MASB, at 517.327.5928 or [jbennett@masb.org](mailto:jbennett@masb.org). Prospective candidates are respectfully asked to refrain from directly contacting any member of the Shepherd Public Schools Board of Education in this regard.

#### Search Timeline

Action	Date
Application deadline	March 8, 2021
Selection of candidates to interview	March 22, 2021
First round interviews	April 11, 2021
Second round interviews	April 15, 2021
Site visit	TBD
Selection of superintendent	April 15 or if necessary April 26, 2021
Start date	July 1, 2021 or sooner if agreeable

*Shepherd Public Schools, as an Equal Opportunity Institution, complies with federal and state laws prohibiting discrimination and harassment. It is the policy that no person, based on race, sex, height, weight, color, religion, national origin or ancestry, age, marital status, disability, or veteran status, shall be discriminated against in educational programs and activities, employment and admission.*