



Hillsdale Community Schools

Candidate Selection Criteria

Professional Requirements

- Masters plus administrative certification/endorsement
- Minimum of three years administrative experience preferred

Professional Background and Experience

- Teaching experience preferred
- Building level leadership preferred
- Experience in effectively hiring, evaluating and retaining quality staff
- Budget development/management skills
- Leader in curriculum development and implementation

Leadership Skills

- Collaborative Leader
- Ability to quickly adapt to fast changing situations
- Communicates effectively verbally and in writing
- Strong listening skills
- Demonstrated skills in leading and empowering all staff
- Works effectively with a Board of Education
- Problem Solver

Personal Skills and Attributes

- Honest and Ethical
- Visible and Approachable
- Goal Oriented/Process Focused
- Actively participates in school and community activities
- Transparent

Salary Range.....\$120,000-\$135,000 (based upon experience and qualifications)